



BIRTHDAY PARTIES AT BLACKWATER GYMNASTICS

Terms and Conditions

Venue: Tolleshunt D'Arcy Recreation Ground, Tollesbury Road, CM9 8UA

The **HOST FAMILY** may arrive 60 minutes before the event start to set up and prepare party room, and food and drink in the party room. We recommend using plastic cutlery to avoid any risk of injury to children.

At the end of the party, the host family is welcome to remain for a reasonable time, e.g. to collect gifts, balloons, tidy up etc. and must leave the gym in the condition it was found. All rubbish is to be taken home and not left on the premises, public bins, car parks or surrounding areas.

There will be at least two qualified coaches (one of which is also a qualified first aider) in attendance to provide a semi-structured organisation of the party.

The gym accepts no responsibility for loss of property belonging to hosts and guests.

You are responsible for providing **ONE named responsible adult** to help us manage the party and follow the hire of venue rules below.

The responsible adult must:

- collect all the guest waivers and have them ready in case of an emergency
- sign in and out all children
- ensure that the participants behave sensibly and must stop any instances of bad behaviour

All children attending the party must have a waiver completed and signed on the day by the child's parent/guardian before entering the gym.

GUESTS will be allowed to enter the hall only at the time booked. Children can be dropped off and picked up at the end of the party. Parents are not permitted in the gym play area. Only in exceptional circumstances parents are allowed inside the gym, but this must be agreed in advance with the coaches.

No shoes, food or drinks are permitted in the gym.

Children are encouraged to wear T-shirt, leotard, leggings, shorts or trousers. We discourage party dresses as these could get trapped around apparatus.

No earrings and other jewellery. No sharp objects or adornments. Long hair should be tied up.

No alcohol is permitted anywhere on the premises. No smoking on the premises.

Children will be using the gym for 1 hour. The following 30min is dedicated to food in the allocated room.

Once children move to the food area, they are no longer allowed inside the gym which will be tidied up.

At the end of the party, guests must leave the hall at the agreed time.

The gym is insured for 16 children maximum at one time. The birthday child and the siblings are included in the number as well as any crawling or walking children. If you're planning to invite more than 16 children, the club will have to pay extra insurance, and in some cases an extra coach is needed. For this reason, we charge a reasonable amount of £6 for each extra child. The extra number of children must be confirmed, and the outstanding balance paid 24 hours prior to the event.

We don't know your guests, and we rely on you to let us know if a child has any special needs or medical conditions. Together we can make a plan to discuss how these children can be accommodated at best. We want to treat everyone equally as much as possible, however sometimes certain risks outweigh the benefits. According to our insurance, children with the following conditions make an exception:

- *Rodded Back - unable to take part*
- *Downs Syndrome - required to have a test for AAI (Atlanto Axial Instability) and signed document by a health professional prior to taking part. Anyone found to test positive for AAI are unable to take part in any activities in the gym*
- *Dwarfism - able to take part in limited gymnastics but nothing involving rebound, jumping (inc springboards or landing from height)*
- *Brittle Bones – unable to take part*
- *Detaching Retina - unable to take part. If a retina has been repaired this needs medical consent*

If these conditions are not disclosed and children take part, the gym will take no responsibility in case of accident/injury/death.

We wish all children to have fun, but the main priority of our gymnastics club is safety. Everything that we deem not safe, we will kindly ask to be stopped immediately. If a child repeatedly contravenes our rules making the party dangerous for himself and/or for others, or damaging our equipment, we will ask the parent or guardian to step in. If parents or guardians are not present, we may have no option other than ask the child to sit down or to leave the gym area.

CANCELLATION

The deposit is not refundable. If you wish to change your package, or cancel the party please let us know no more than 7 days prior to the party day.

A non-refundable deposit of £50 is due now, by bank transfer, payable to:

BLACKWATER GYMNASTICS CLUB

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